

AL-FARABI KAZAKH NATIONAL UNIVERSITY
Higher School of Economics and business
Department of Finance and accounting

The program and methodological recommendations for conducting the final exam

On the discipline **(AP7201) Academic writing**

on the educational program **“8D041 Finance”**

Almaty 2021

Developer:

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The program and methodological recommendations for conducting the final exam were considered and presented at the meeting of the Department Meeting's proceeding's no. 5 as of November 17th 2021

Introduction

Based on the results of training in 15 weeks, the final exam is carried out in the form of an oral exam. The exam is designed to test students' knowledge of the course, analytical skills and judgment on difficult issues and problem solving.

The process of passing an oral exam for a graduate student involves the creation of examination tickets, to which the graduate student must give an oral answer.

The exam is conducted in the form of an online oral exam on Zoom platform.

Number of questions in tickets - 1 (evaluation criteria: argumentation of relevance - 25 points, confirmation by data - 25 points, novelty of an idea - 25 points, consistency of conclusions - 25 points).

Highest score - 100

The exam lasts 1 hour.

Exam schedule according to the schedule in the university system.

Examination control is carried out through the presence of an observer

The following topics are included in the final exam questions:

1. Features of academic writing. Types or forms of scientific writing
2. Plagiarism and paraphrasing. Citations and references
3. The Anti-Plagiarism
4. Academic texts. Types and the structure of the Academic texts.
5. Academic essay
6. Finding suitable sources. Combining sources
7. Visualization. Figures. Graphs. Tables. Diagrams.
8. Writing a manuscript for publication
9. Bringing topicality to a research.
The research aim and objectives

10. Critical literature review
- 11 CMS Style. MLA Style. APA Style.
- 12 Search tools and accumulation of scientific information
- 13 Unity and Coherence
- 14 Conclusion
15. Managing results section

The Program questions of the exam

1. Types of texts
2. Using library catalogues.
3. Combining sources.
4. Planning, time management or the ways of fighting against procrastination
5. Local requirements on structuring the dissertation / the research thesis
6. CMS Style.
7. MLA Style.
8. APA Style.
9. Hypothesis and argumentation for conducting a research
10. Plagiarism and paraphrasing.
- 11 Search tools and accumulation of scientific information
- 12 Formation of research results

The mandatory and recommended literature for preparation to final exam are following:

1. Natilene Bowker. Academic Writing: A Guide to Tertiary Level Writing. Massey University press. 2007.
2. Stephen Bailey. Academic Writing. A Handbook for International Students. Third edition. Taylor & Francis e-Library, 2011.